



**Sanilac Intermediate Board of Education
Organizational Meeting July 21, 2025**

The Organizational meeting of the Sanilac Intermediate School District Board of Education was called to order July 21, 2025 at 6:00 p.m., at the Sanilac Career Center, 175 East Aitken Road, Peck, Michigan, by Katie VanConant, Superintendent. Members present: Carolyn Stoutenburg, Amy Dumaw, Paul Burgess, Betsy Herron, Ken Poirier and Shawna Lentner. Absent: Jill Prouse. Also present: Katie VanConant, Renee Jansen, Julie Orchard, Vicki Burgess and Samantha Foster.

II. Katie VanConant, Superintendent, asked everyone to stand for the Pledge of Allegiance.

III. Katie Van Conant, Superintendent, asked for nominations for Board Positions.

Moved by Stoutenburg; supported by Herron to nominate Amy Dumaw as Board President.

Moved by Stoutenburg; supported by Lentner to nominate Paul Burgess as Vice-President.

Moved by Dumaw; supported by Burgess to nominated Carolyn Stoutenburg as Secretary.

Moved by Stoutenburg; supported by Poirier to nominate Shawna Lentner as Treasurer.

Moved by Lentner; supported by Poirier to accept the nominations as presented. Motion carried.

2025-2026 Board of Education Officers were elected as follows:

Amy Dumaw, President

Paul Burgess, Vice-President

Carolyn Stoutenburg, Secretary

Shawna Lentner, Treasurer

IV. Moved by Burgess; supported by Stoutenburg to approve the Consent Agenda with the amendment as presented.

(a) Sanilac ISD Board of Education Policy – The Sanilac ISD Board of Education adopted the existing Board of Education policies that were developed by NEOLA and approved during for the 2024-2025 school year.

(b) Newspaper for Legal Notice Publications – The Sanilac ISD Board of Education approved the Sanilac County News as the Newspaper of Record for legal notices and the Sandusky Tribune is the alternate.

(c) Legal Consultants –

General Consultants: The Sanilac ISD Board of Education approved Thrun Law Firm as General Consultant for General Education matters for the 2025-2026 School Year.

Special Education Counsel: The Sanilac ISD Board of Education approved Clark Hill Attorneys as Legal Consultants for Special Education matters for the 2025–2026 school year.

(d) Audit Services – The Sanilac ISD Board of Education approved to contract with Anderson, Tuckey, Bernhardt & Doran, P.C. for audit services until the year end June 30, 2026.

(e) Mileage Rate for Official Sanilac ISD Business – The Sanilac ISD Board of Education approved the mileage rate for official Sanilac ISD Business at .70 per mile.

(f) Sanilac ISD Section 504 Coordinator – The Sanilac ISD Board of Education approved Renee Jansen and Katie VanConant to serve as Sanilac ISD Section 504 Co-Coordinators for the 2025-2026 school year.

(g) Sanilac ISD Title II Coordinator – The Sanilac ISD Board of Education approved Renee Jansen and Katie VanConant to serve as Sanilac ISD Title II Co-Coordinators for the 2025-2026 school year.

(h) Sanilac ISD Title VI Coordinator – The Sanilac ISD Board of Education approved Renee Jansen and Katie VanConant to serve as Sanilac ISD Title VI Co-Coordinators for the 2025-2026 school year.

- (i) Sanilac ISD Title IX Coordinator – The Sanilac ISD Board of Education approved Renee Jansen and Katie VanConant to serve as Sanilac ISD Title IX Co-Coordinators for the 2025-2026 school year.
- (j) Sanilac ISD FERPA Coordinator – The Sanilac ISD Board of Education approved Renee Jansen and Katie VanConant to serve as Sanilac ISD FERPA Co-Coordinators for the 2025-2026 school year.
- (k) Treasurer's Bond – The Sanilac ISD Board of Education set the Treasurer's Bond at \$200,000.00.
- (k) District School Safety Liaisons – The Sanilac ISD Board of Education approved Renee Jansen and Katie VanConant to serve as the District School Safety Liaison Co-Coordinators for the 2025-2026 school year.

Motion carried.

- V. Moved by Stoutenburg; supported by Poirier to approve Tri-County Bank – Peck as Bank of Deposit as listed until future conditions warrant review or change. Motion carried. (Paul Burgess abstained from the vote. Conflict of interest.)

Tri-County Bank – Peck as Bank of Record for the following accounts:

- Insured Cash Sweep (ICS)
 - General Fund
 - Special Education
 - Career-Technical Preparation
 - Accounts Payable
 - Internal Fund
- Payroll Account
- Internal Funds/Trust & Agency
- Accounts Payable

- VI. Moved by Stoutenburg; supported by Burgess to approve the dates, times and locations for the 2025-2026 SISD Board meeting as revised. Motion carried.

Meeting Day: The third Monday of the month.

Meeting Place: Sanilac Career Center
175 East Aitken Road
Peck, MI 48466

Meeting Times: Listed below.

The dates are listed below:

July 21, 2025 @ 6:00 p.m.	August 18, 2025 @ 6:00 p.m.
September 15, 2025 @ 6:00 p.m.	October 20, 2025 @ 6:00 p.m.
November 17, 2025 @ 6:00 p.m.	December 15, 2025 @ 6:00 p.m.
January 12, 2026 (2nd Monday) @ 6:00 p.m.	February 9, 2026 (2nd Monday) @ 6:00 p.m.
March 16, 2026 @ 6:00 p.m.	April 20, 2026 @ 6:00 p.m.
May 18, 2026 @ 6:00 p.m.	June 22, 2026 (4th Monday) @ 6:00 p.m.

- VII. **Committee Assignments:**
Moved by Burgess; supported by Stoutenburg to approve Amy Dumaw and Shawna Lentner as Representatives for the REMC Committee. Motion carried.

Moved by Burgess; supported by Poirier to approve Jill Prouse to serve as the Representative for the Sanilac County Association of School Boards and as MASB Representative for the 2025-2026 SY. Motion carried.

If a committee needs to be formed an ad hoc committee will be formed at that time.

- VIII. Moved by Lentner; supported by Poirier to approve Paul Burgess as Pro-Tem Secretary/Treasurer. Motion carried.
- IX. Moved by Poirier; supported by Herron to adjourn the Organizational meeting at 6:10 p.m.

Carolyn Stoutenburg, SISD Board Secretary